

**Environmental Technologies Trade Advisory Committee (ETTAC)**  
**April 15, 2025; 10:30 am – 3:30 pm EST**  
**Virtual**

The Environmental Technologies Trade Advisory Committee (ETTAC) convened the second full meeting under its 2024 – 2026 charter from 10:30 AM – 3:30 PM EST on April 15, 2025. The meeting was attended virtually on Microsoft Teams.

**ETTAC Members Present:**

Mr. James (Tres) Bailey	Ms. Stephanie Lezcano
Ms. Dana Blumberg	Mr. Jim Matharu
Dr. Rastislav Brezny	Mr. David Moth
Mr. Dennis Calvert	Ms. Kristyn Oldendorf
Mr. Thomas Cavett	Mr. Jeremy Pollack
Mr. Chuck Chaitovitz	Mr. Ashish Raval
Mr. Henry Charrabé	Mr. Eric Reading
Ms. Lina Chiaverini	Mr. Jonathan Roumel
Mr. Joesph Danyluk	Ms. Clare Schulzki
Mr. Scott Daughtery	Mr. Roderick Scott
Mr. Matt Durbin	Mr. Adam Shaffer
Mr. Richard Ebel	Mr. Scott South
Ms. Anne Germain	Mr. Claudio Ternieden
Mr. Max Herzog	Mr. Craig Updyke
Mr. Patrick Hill	Mr. Roberto Vengoechea
Mr. Jason Hochman	Ms. Ashley Voskuhl
Ms. Debra Johnson	Mr. David Yellen
Mr. Ajay Kasarabada	Mr. Sean Wihera
Mr. Jay Koh	

**Department of Commerce Officials Present:**

Megan Hyndman, Designated Federal Officer (DFO), ETTAC  
Evelina Scott, Secondary DFO & International Trade Specialist, Office of Energy and Environmental Industries (OEEI)  
Man Cho, Deputy Director, OEEI  
Anna Cron, International Trade Specialist, OEEI  
Alec Hilton, International Trade Specialist, OEEI  
Frances Selema, Global Environmental Technologies Team Lead  
Jason Evans, Regional Manager, Advocacy Center  
Ana Reed, Senior International Trade Specialist, Office of Trade Agreements Negotiation and Compliance (TANC)  
Morgan Jefferies, International Trade Specialist, TANC  
Kenyon Weaver, Senior Counsel, Commercial Law Development Program (CLDP)  
Kara Molnar, International Program Specialist, CLDP  
Anna Sherman, International Program Specialist, CLDP  
Natalie Burg, International Program Specialist, CLDP

**Other U.S. Government Officials Present:**

Abigail Tierney, International Environmental Program Specialist, Environmental Protection Agency (EPA)

Brianna Besch, Senior Advisor for the Trade and Economics Program, EPA

Scott Ticknor, Office Director, Department of State

Timothy Carroll, Foreign Affairs Officer, State

Andrew Clark, Chief for Chemicals, Air Quality, and Waste

Benjamin Todd, Vice President, Export-Import Bank of the United States (EXIM)

Nicole Melnyk, Operations Research Analyst, EXIM

Amy Kreps, Director for Environment and Natural Resources, Office of the United States Trade Representative (USTR)

**Members of the Public Present:**

Rebecca Wheeler, American Water Works Association

Lauren Ott, American Water Works Association

**April 15<sup>th</sup> MEETING MINUTES****Welcome and Committee Business**

Designated Federal Officer (DFO) Megan Hyndman and Secondary DFO Evelina Scott welcomed committee members and began the meeting. DFO Hyndman discussed the current status of the ETTAC's first recommendation letter. She also noted that the new Deputy Assistant Secretary of the Office of Manufacturing for the International Trade Administration, Alex Krutz, had onboarded. The ETTAC then approved the meeting minutes from January 28 and March 14.

**Subcommittee Readouts**

ETTAC subcommittees provided readouts from their subcommittee meetings in February and March and discussed priority topics and key areas of focus for future recommendation letters. Members discussed the importance of coordinating across subcommittees to deconflict areas of interest and identify potential opportunities for collaboration on recommendation letters.

**Review of ETTAC/ETWG Recommendation Process & Best Practices**

DFO Hyndman and Secondary DFO Scott discussed best practices for drafting and approving ETTAC recommendation letters and provided insights regarding the Department of Commerce and interagency process that occurs once letters are submitted to the Secretary. Chair Schulzki highlighted the draft template to use for recommendation letters.

**Working Lunch & Closed Session Subcommittee Meetings**

ETTAC members broke out into their respective subcommittees and discussed their priorities and areas of engagement.

**Panel Discussion 1: Overview of Department of Commerce Tools & Resources for U.S. Companies**

The ETTAC received briefings from the U.S. Department of Commerce's Advocacy Center, Office of Trade Agreements Negotiations and Compliance, and the Commercial Law

Development Program about programs and resources for U.S. exporters and relevant activities in the environmental technologies sector.

**Panel Discussion 2: How does the Interagency Advance U.S. Commercial Interests and Support U.S. Exporters?**

ETTAC members had the opportunity to hear from representatives from the U.S. Department of State, Office of the United States Trade Representative, the Environmental Protection Agency, and the Export-Import Bank of the United States about their work with U.S. companies and activities relevant to the environmental technologies industry.

**Next Steps, Public Comment**

DFO Hyndman discussed next steps and reminded the committee that the next full ETTAC meeting will take place June 3<sup>rd</sup> in-person at the U.S. Department of Commerce. No issues were raised during the public comment period. The meeting was adjourned at 3:30 p.m.

I hereby certify that, to the best of my knowledge, the foregoing meeting minutes are accurate and complete.

Megan Hyndman  
Designated Federal Officer  
Environmental Technologies Trade Advisory Committee

Clare Schulzki  
Chair  
Environmental Technologies Trade Advisory Committee