Online FTZ Information System
U.S. Foreign-Trade Zones Board
PUBLIC USER GUIDE
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The FTZ application has been modernized for a better user experience and more efficient way to access public information.

This guide outlines how to access the public information available in the FTZ application.

Users of the Public can access:
- Zone & Site Information
- Federal Register (FR) Notices
- Production Database
- Search by Keyword

**Navigation**
[Click here](#) to access the Online FTZ Information System (OFIS).

Public Information
- Zone & Site Information
- Federal Register Notices
- Production Database
- Search

**Public Information**
Click on the "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign Trade Zone.

When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.

**Grantees and Operators**
Log in by clicking on the "Sign In" link on top right corner to update your information or submit your annual report.
Zone & Site Information

View Zone Records

1. Click Zone & Site Information from the left navigation panel.

   - Click on "Zone & Site Info" link under "Public Information" on the left to access contact information, site lists and other information for each Foreign-Trade Zone.
   - When you click on "Federal Register Notices" a page will display that allows you to sort notices by company name, the year of publication or the zone number.

Find a Zone

Search by Column Header

1. Search by typing all or part of the information for one or more of the column headers below:
   - Zone Number
   - Grantee
   - Location
   - State
   - Service Area
   - Port of Entry
2. Click the desired Zone record to view details from the search results.

3. The Zone record will be displayed.
Search using the Search Box

1. Use the search box to find records by typing in all or a portion of the information you are searching.

2. Click the desired Zone record to view details from the search results.

3. The Zone record will be displayed.
1. Click Show Entry drop-down to select the number of records you would like displayed on the screen.

2. Click arrows next to each header name to sort records.
The Zone Details Page displays:

1. **Grantee Information**

<table>
<thead>
<tr>
<th>Zone Number</th>
<th>Approved on Date</th>
<th>Grantee</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>03/30/1936</td>
<td>City of New York</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Location</th>
<th>Status</th>
<th>Service Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>New York</td>
<td>Active</td>
<td>New York, Bronx, Kings, Queens, and Richmond Counties</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Port of Entry</th>
<th>Service Area Maps</th>
<th>Contact Name</th>
<th>Fax Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>NY, New York</td>
<td></td>
<td>Sarah Murphy</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Email Address</th>
<th>Phone Number</th>
<th>City</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:smurphy@edc.nyc">smurphy@edc.nyc</a></td>
<td>(646) 734-0548</td>
<td>New York</td>
<td>NY</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Website</th>
<th>Activation Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>One Liberty Plaza</td>
<td><a href="http://www.edc.nyc">www.edc.nyc</a></td>
<td>2000</td>
</tr>
</tbody>
</table>

Total Activated Acres: 3.21

Zone Schedule: FTZ 1 Zone Schedule Feb 2018.pdf
Test.pdf

2. **Access to view:**
   - Sites
   - Subzones
   - Staff Cases
   - FR Notices

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**Zone Details**

<table>
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<table>
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<th>Phone Number</th>
<th>City</th>
<th>State</th>
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<td>(646) 734-0548</td>
<td>New York</td>
<td>NY</td>
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<tbody>
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<td>One Liberty Plaza</td>
<td><a href="http://www.edc.nyc">www.edc.nyc</a></td>
<td>2000</td>
</tr>
</tbody>
</table>

Total Activated Acres: 3.21

Zone Schedule: FTZ 1 Zone Schedule Feb 2018.pdf
Test.pdf
View Site Information

1. Locate the desired Zone record.

2. Click the Site tab.

3. Click the Site Number hyperlink to view details.
4. The details for the site selected will be displayed.

<table>
<thead>
<tr>
<th>Status</th>
<th>Status Effective Date</th>
<th>Site Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Active</td>
<td>Building 77</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site Number</th>
<th>Type</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Micro</td>
<td>Brooklyn</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Board Order/Staff Case #</th>
<th>Zone Number</th>
<th>Subzone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>2, 1934</td>
<td>001</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Acres</th>
<th>Activated Acres</th>
<th>Site Coordinates</th>
</tr>
</thead>
<tbody>
<tr>
<td>23</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

5. Click **Close** to return to the Zone Details page.
View Subzone

1. Locate the desired Zone record.

2. Click the **Subzone** tab.

3. Click the **Subzone Number** hyperlink to view details.

4. For each subzone, the following tabs will display if available:
   - Site
   - Staff Cases
   - FR Notices
5. Click **Close** to return to the Zone Details page.

### View Staff Cases

1. Locate the desired Zone record.

2. Click the **Staff Cases tab**.
3. Click the desired record to view details.

4. The details for the staff case selected will be displayed.

5. Click Close to return to the Zone Details page.
View FR Notices

1. Locate the desired Zone record.

2. Click the FR Notices tab.

3. Click the desired record to view details.
4. The FR Notice will be displayed.

5. Click **Close** to return to the Zone Details page.
Federal Register (FR) Notices

Find a FR Notice

1. Click Federal Register Notices from the left navigation panel.

2. Click the radio button to display by:
   - Company
   - Year
   - Zone

3. Select a record from the drop-down list.

4. Click Search.
5. Available FR Notices will be displayed.

6. Click the record in the list to view.

7. The FR Notice will be displayed.
8. Click Close to return to the list for FR Notices.

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Production Database

The Production Database search option provides information on FTZ Board approvals for production authority.

**Browse By Six-Digit HTSUS Number**

The search boxes below allow you to enter a six-digit HTSUS number (e.g. 1234.56) for a component or a finished product.

1. Click **Production Database** from the left navigation panel.

   ![Production Database screenshot]

   **Component**

   2. Type a six-digit HTSUS number (Ex. 1234.56) in the Component textbox.

   ![Component search screenshot]
3. Click Search.

Product
2. Type a six-digit HTSUS number (Ex. 1234.56) in the Product textbox.

4. The list of Components associated with the HTSUS number will be displayed.
3. Click **Search**.

![FTZ Production Database](image)

- **Component**
- **OR**
- **Product** 2915.90

2) Browse eligible approvals by Company Name: When you select a company name from this pull-down menu, you will get a list of six-digit components and six-digit finished products associated with that company's FTZ approval.

![Browse Eligible Approvals By Company Name](image)

3) Look up six-digit HTSUS numbers within a four-digit heading: Under this list, you can select approved four-digit HTSUS headings for either finished products or components to obtain a list of six-digit HTSUS numbers that have been approved by the FTZ Board within the selected heading.

![Browse Eligible Approvals By Company Name](image)

4. The list of Products associated with the HTSUS number will be displayed.

![Browse Eligible Approvals By Company Name](image)

**Browse Eligible Approvals By Company Name**

When you select a company name from this pull-down menu, you will get a list of six-digit components and six-digit finished products associated with that company's FTZ approval.

1. Click **Production Database** from the left navigation panel.
2. Select **Company Name** from the drop-down list.

3. Click **Search**.

4. The list of all approvals will be listed for the company name selected.
Browse By Four-Digit HTSUS Headings
Under this list, you can select approved four-digit HTSUS headings for either finished products or components to obtain a list of six-digit HTSUS numbers that have been approved by the FTZ Board within the selected heading.

1. Click **Production Database** from the left navigation panel.

Component
2. Type a four-digit HTSUS heading (Ex. 1234) in the Component textbox.

3. Click Search.
4. The list of Components associated with the HTSUS heading will be displayed.

Product
2. Type a four-digit HTSUS number (Ex. 1234) in the Product textbox.

3. Click Search.
4. The list of Products associated with the HTSUS heading will be displayed.

**Search By Keyword**

Search the application by keyword to view all results containing what you entered in the search box.

1. Click **Search** from the left navigation panel.

2. Enter all or part of your search.

3. Click the **Search** icon.
4. Results will be displayed.

Technical Support
If you have any questions, contact:

FTZ Board Staff
ftz@trade.gov
(202) 482-2862